

To: WRSGC Members and Guests

From: Brett Hansen, WRSGC Secretary
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Subject: 2018 WRSGC Fall Test and Measurements Meeting
Invitation and Registration Information

Date: April 9, 2018

At this time, I would like to cordially invite you all to attend the Fall 2018 Western Regional Strain Gage Committee Conference to be held September 24 – 26 at **The Table Mountain Inn** in Golden, CO (<http://www.tablemountaininn.com>) The hotel is located in downtown Golden (west of Denver) and is in close proximity to a number of restaurants. The hotel is located approximately 35 miles (40 minutes) west of the Denver International Airport.

Below is an overview of the conference schedule. Please note that we are continuing the recent tradition of hosting the tour to Tuesday afternoon. This approach allows folks a little flexibility in making their travel plans on Wednesday evening.

- **Monday, Sept 24th:** Executive Board meeting, starting at 1 pm, later followed by the Executive Board dinner to be held at **TBD**. Meal cost is waived for current board members and folks who will be presenting papers at the conference.
- **Tuesday, Sept 25th:** Morning program to include the Chairman's and Host's Welcome, several technical paper presentations and an afternoon tour of NREL's National Wind Technology Center in Boulder, CO; <https://www.nrel.gov/nwtc/>. The tour will be open to all participants this time, so we are not planning to have a separate tour for the foreign national attendees. Note that we will have a special access form that will need to be filled out by each foreign national attendee. We will send out those forms, once Aida and I receive it. Complimentary, breakfast and lunch will be provided at the conference. After lunch, we will board a shuttle for a group tour of their facility which is about a 20 minute drive from the hotel.
- **Wednesday, Sept 26th:** Morning and Afternoon program at the hotel including the General Business Meeting, several technical presentations and the Hostile Environments workshop. Complimentary, breakfast and lunch will be provided.
Complete program details, once finalized, will follow in a subsequent email.

Meeting Registration: The WRSGC conference fee is \$300; fee is waived for people giving formal presentations at the meeting. Please use Paypal to pay your fee, in advance, at the following website (see green highlighted box on webpage) <http://www.wrsgc.org/conferences.htm>. If you prefer, the conference fee may be paid at the registration table at around 8 AM on Tuesday, Sept 25th. Checks payable to "WRSGC", cash and credit cards will be accepted.

Please complete the enclosed conference registration form and return it to Brett Hansen no later than Saturday, August 25th.

Hotel Information
Table Mountain Inn
1310 Washington Ave
Golden, CO 80401
(303) 277-9898

For Room Reservations:

HOT LINK INFORMATION ON HOW TO BOOK:

- Hotlink for guests to click to make their reservations
 - **LINK:** https://secure.webrez.com/hotel/1486/?package_id=155839&date_from=20180923&date_to=20180927
 - **ONLINE BOOKING CODE:** **WRSGC18**
 - Place specific code above into the "ACCESS CODE/IATA" box and hit the "search for availability" and the rooms options that are available will populate.

→PLEASE NOTE: The code provided will MUST be entered in ALL CAPS for the system to recognize it.

ALTERNATE ONLINE BOOKING OPTION:

This route can be used if the link decides to not work...let Brett know if that happens though.

The online process will work like this & your team will need to follow these steps:

1. Go to - <http://www.tablemountaininn.com/>
2. On the top right of our page they'll need to choose their arrival date & then their departure date, then there is a box for an ACCESS CODE – they'll need to enter: **WRSGC18**, and hit the BOOK NOW button.

PLEASE NOTE: The code provided will MUST be entered in ALL CAPS for the system to recognize it.

3. From there they'll be able to choose the room of their liking and fill in all the according details – name, address, company, email, phone number, payment information, etc.

Booking By Phone:

Contact the hotel Front Desk at 303.277.9898 x1 and ask for the **Western Regional Strain Gage Committee Fall Conference 2018 room block** and use the *exact wording*. From there our reservations team will be able to get the reservation entered into the system.

The WRSGC has arranged a special conference rate. Note that the conference rate will either be one of two rates (\$184 or \$199), depending on when you register and the room size that you want. The Traditional rooms are \$184+taxes per night and there are only 15 available in room block that we have for Monday and Tuesday nights. The Grand rooms are \$199+taxes per night. You can receive this special rate by registering as noted above. Free Wi-fi is available throughout the facility as part of our attendance at the conference and I believe that it will also be complimentary in the guest rooms. **The final cutoff date for obtaining the guaranteed conference rate is Saturday August 25th, 2018.** Note that WRSGC is under contract to meet a minimum daily room reservation commitment of 70 room nights for the week. **Please act promptly and register ahead of the cutoff date so that I can start to relax about the financial commitment the organization makes each time we sign one of these conference hotel contracts.** Please include your hotel plans (nights staying at the hotel) with your conference registration email.

AIRPORTS

The Table Mountain Inn is about 40 minutes, by car, from the Denver International Airport.

GROUND TRANSPORTATION

The hotel does **not** provide a complimentary shuttle service to and from the airport. You will need to make other arrangements. For those folks who need or want to rent cars, the hotel has **free parking**.

**WRSGC Fall 2018 Conference
Golden, CO
Registration Form**

Please provide the following information by **Saturday, August 25th**. We need this information to complete our final arrangements for things like the bus size, board dinner, etc. For those folks who have registered for **any** of the five to six previous conferences, Savannah, Los Angeles, Seattle, Dallas, Cleveland and New Orleans, Brett already has your contact information. **If you are one of those individuals, then you only need to provide your name, hotel plans and what parts of the conference you plan to attend.**

- Full name: _____
- Company Name: _____
- Phone number: _____
- Email: _____
- Country of Origin: _____
- Hotel Plans (which hotel and number of nights staying) _____
- I will be attending the Humanetics Tour **(Y/N)** _____
- I will be attending the Executive Board meeting **(Y/N)** _____
- I will be attending the Executive Board dinner Mon. night **(Y/N)** _____ and bringing _____ guest(s)

REMINDER: Registrations must be received by Saturday, August 25th, 2018 if you wish to be included in the tour group.

Workshop Questions

Workshops have always been a vital part of the WRSGC. Please help make this meeting a success by taking a few minutes think of any challenging questions or experiences that you may have faced and would make good topics of discussion for the group. Please submit your question(s) using the form below and return it with the registration.

**WRSGC Fall 2018 Conference
Workshop Questions**

1) _____

2) _____

3) _____

